

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
JANUARY 10, 2012 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on December 27, 2011 The motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ Supervisor Murphy said there has been a lot of miss-information out there regarding GA (General Assistance) so he introduced **Township Attorney Keri-Lyn Krafthefer** to explain to the public the roll of the Township when it comes to General Assistance. Attorney Krafthefer said that if the Board had made the \$5,000 requested donation from the Belvidere/Boone County Food Pantry it would have been illegal. The Township is governed by the Illinois Public Aid Code and there are strict requirements regarding how those funds can be distributed. Supervisor Murphy asked if the public had any questions of Attorney Krafthefer. Assessor Helnore asked what are the qualifications to receive public assistance. Terri Bullard the Township Public Aid Coordinator and Executive Assistant explained that only single adults or married couples with no income and no children qualify, those that do not qualify are referred to potential agency's that can help them. Bonus Township resident Bill Pysson asked if the Township could give a donation to the Salvation or any other organization. Attorney Krafthefer stated that what the Township can do with organizations within the boundaries of the Township is give them moneys to provide services but those funds cannot come from the General Assistance Fund. Those organizations receiving funds from the Township would have to reapply annually to receive additional funds. Township resident Bruce Marquardt asked why last fall the Township wanted to purchase a building and let the YMCA use it, how that different then was helping the Food Pantry. Supervisor Murphy said that falls within the guidelines of youth organizations which the Township came provide programs for. Bonus Township resident Bill Pysson asked about the other Townships being serviced by Belvidere Township for their General Assistance clients, Executive Assistant Terri Bullard explained the process. Another resident asked if the Food Pantry had a location within Belvidere Township if they could then ask for funds from the Township. Attorney Krafthefer stated they potentially could if they provided the services eligible services and if the Board approved the request.

Highway Commissioner's Report ~ the Township Road Crew will be doing tree trimming when the weather permits.

Assessor's Report ~ Belvidere Township had 311 appeals that the Board of Review has ruled on, of those responses 69 have asked to be scheduled for further appeal hearings by the Board of Review from Jan. 12th through Jan. 20th. If the property owner is still not satisfied with the Board of Review findings they can appeal to the State Property Tax Appeal Board.

Clerk's Report ~ no report at this time.

Trustee's Report ~ **Trustee Carlson**, no report at this time. **Trustee Robertson**, no report at this time. **Trustee Zeien**, no report at this time. **Trustee Turner**, no report at this time.

Unfinished Business ~ **Disposal of Equipment**, this topic was discussed and finalized at the last Board Meeting and should be removed from the next agenda.

Financial Request Forms, Trustee Carlson made a motion to adopt the newly revised Financial Request Forms, the motion was 2nd by Trustee Zeien and passed with five ayes no nays on a roll call vote.

Legal ~ nothing to discuss for Legal tonight.

New Business ~ **Weight Restriction Ordinance No. 01-12**, the Board gave the Hwy Commissioner a unanimous vote of confidence on the Weight Restriction Ordinance.

US Postal Resolution, Trustee Robertson made a motion to adopt the US Postal Ordinance No. 02-12, the motion was 2nd by Trustee Zeien and passed with five ayes no nays with Trustee's Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Treasurer's Report and Approval of Town Bills ~ Trustee Carlson made a motion to pay the town bills the motion was 2nd by Trustee Zeien and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~ Pat Mattison asked about some stop signs for road safety. His question was directed to the Hwy Commissioner who was already aware of the road in question. Assessor Heinore stated that our local post office has added additional staff.

Adjournment ~ a motion was made by Trustee Turner to adjourn the meeting at 5:45 pm, 2nd by Trustee Zeien motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
JANUARY 24, 2012 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on January 10, 2011. The motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ no report at this time.

Highway Commissioner's Report ~ no report at this time.

Assessor's Report ~ informational handouts were given to the board members by the Assessor. There have been 90 property tax appeals heard so far for Belvidere Township. Assessor Helnore updated the board about a court ruling concerning golf courses and open space valuation for them. This would be a significant loss of tax revenue for taxing bodies.

Clerk's Report ~ will discuss the Open Meetings Act later on the agenda.

Trustee's Report ~ Trustee Carlson, nothing to report at this time. Trustee Robertson, the BCCA will have their "Love Is in the Air" Fundraiser Feb. 14th at the Belvidere Moose Club, tickets are \$10.00 each. Trustee Zeien, nothing to report at this time. Trustee Turner, nothing to report at this time.

Unfinished Business ~ no unfinished business.

Legal ~ nothing to discuss for legal tonight.

New Business ~ **Open Meetings Act**, Clerk Schabacker, all the elected officials should have received a letter from Attorney General Lisa Madigan outlining new State law regarding the Open Meetings Act (OMA), 5ILCS 120/1 et seq. (West 2010). The new law requires that all elected officials take online training before 1/1/2013 except those designated as the Open Meetings Act Designee they must successfully complete the electronic training annually.

Board Meetings for 2012-Conflicts, the schedule for the 2012 township board meetings needs to be sent to the media for publication but there are some conflicts. The meetings are generally held the 2nd and 4th Tuesdays of the month but this will conflict with a Holiday in December and a conference in Springfield in November. After discussion by the board Trustee Robertson made a motion to change the November and December board meetings to November 6th & 20th at 5:00 pm, and the December board meetings to December 4th & 18th at 5:00 pm. The motion was 2nd by Trustee Zeien and passed with trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Treasurer's Report and Approval of Town Bills ~~ Trustee Zeien made a motion to pay the town bills the motion was 2nd by Trustee Turner and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~~ no public comments.

Closed Session ~~ Trustee Carlson made a motion to go into closed session at 5:21pm to discuss personnel issues. The motion was 2nd by Trustee Robertson and passed with five ayes no nays with Trustees Carlson, Robertson, Zeien, Turner and supervisor Murphy indicating aye on a roll call vote. The board came out of closed session at 5:45 pm.

Adjournment ~~ a motion was made by Trustee Robertson to adjourn the meeting at 5:46 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
FEBRUARY 14, 2012 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on January 24, 2011. The motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ no report at this time.

Highway Commissioner's Report ~ as of Monday the roads are posted with weight restrictions. A list of the 2012 road projects was given to Trustee Zeien so he can put them on the Township web site.

Assessor's Report ~ a tentative sales study has been done for 2009, 2010 and 2011. The study shows a possible 10% decrease for the 2012 tax year.

Clerk's Report ~ Trustee Bill Robertson will be the speaker for the Chamber Breakfast on Thursday Feb. 23rd at 7:30 am to be held at the Belvidere Township Building. Bill will be talking about the Shriners Hospital for Children. The Chamber of Commerce Annual Dinner will be held on March 14th at the Radisson Hotel & Conference Center in Rockford. The Township will pay for the elected official's dinner but their guests will have to pay \$50.00 per ticket to attend. The Keynote Speaker will be Todd Martens the Belvidere High School Principal. TOP's Topics Day will be Tuesday May 8th 2012 in Springfield, this is when township officials can meet with their legislators to discuss matters that concern all townships.

Trustee's Report ~ **Trustee Carlson**, the Main Street Players will be at the Community Building Complex this weekend and next weekend. The next big project for the Community Building Board is to replace the central air unit in the building. **Trustee Robertson**, the BCCA's Annual Sweet Heart Dinner is this evening at the Belvidere Moose Club. **Trustee Zeien**, will be planning a tutorial training session for the office to learn web site maintenance for the Township web site. **Trustee Turner**, nothing to report at this time.

Unfinished Business ~ There is no unfinished business to discuss at this time.

Legal ~ there is no new business to conduct under legal tonight.

New Business ~ Tax Cap Meeting, at this time there appears to be no interest by the Township Board in having a Tax Cap Meeting.

Shred Day, April 21, 2012 is the day set aside for shred day at the Township.

Prescription Collection, June 9, 2012 is the day set for the Prescription Collection to be held at the township.

Treasurer's Report and Approval of Town Bills ~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Zeien and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~ Township resident Cathy Ward asked when she could get a copy of the Treasurer's Report? Executive Assistant Terri Bullard said she could have them ready for her to pick up tomorrow afternoon.

Adjournment ~ a motion was made by Trustee Zeien to adjourn the meeting at 5:18 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
FEBRUARY 28, 2012 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on February 14, 2011. The motion was 2nd by Trustee Turner and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Supervisor Murphy, asked for a moment of silence in honor of the two 16 year old girls from Belvidere North High School that were killed in a car accident last Friday night.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ Supervisor Murphy asked the Trustee's to make arrangements to meet with him individually for input to the new budget.

Highway Commissioner's Report ~ no report at this time.

Assessor's Report ~ no report at this time.

Clerk's Report ~ no report at this time.

Trustee's Report ~ **Trustee Carlson**, asked the board members to lobby the Belvidere Chamber of Commerce to use the newly remodeled Community Building Complex for their next Annual Dinner. **Trustee Robertson**, the BCCA is in need of a medical car to transport the local seniors to medical appointments, they are hoping that a car dealer would make the donation. The BCCA Valentine Dinner Fundraiser was a huge success this year with 340 people being served the largest number to date, but there are no exact dollar figures yet. **Trustee Zeien**, is planning on working with Terri on web site training. **Trustee Turner**, no report at this time.

Unfinished Business ~ there is no new business to discuss at this time.

Legal ~ there is no business to conduct under legal tonight.

New Business ~ Emergency Assistance Resolution, Trustee Zeien made a motion to adopt the new Emergency Assistance Resolution, the motion was 2nd by Trustee Robertson and passed with five ayes no nays on a roll call vote.

Treasurer's Report and Approval of Town Bills ~ Trustee Zeien made a motion to pay the town bills the motion was 2nd by Trustee Carlson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~ Township residents Bob & Kathy Henry inquired about the condition and safety of the road where the two 16 year old high school girls were killed in a car accident last Friday night. Hwy Commissioner Rich Lee said that Hwy 76 where the accident happened has a curve to it and with the wind and drifting of the snow it made it more difficult to maneuver, also it is a State Hwy maintained by State employees.

Adjournment ~ a motion was made by Trustee Robertson to adjourn the meeting at 5:15 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
MARCH 13, 2012 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helmore, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on February 28, 2012. The motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ concerning the Belvidere City Council Meeting on February 27th it is my opinion that the Belvidere City Council violated the Open Meetings Act. Supervisor Murphy asked Township Attorney Krafthefer her opinion. The Township has the ability based on her opinion to file an Open Meetings Act Violation with the Public Access Councilor. Attorney Krafthefer stated the violation occurred when Alderman Clinton Morris asked to add to the City Council Meeting Agenda just minutes prior to the meeting starting to vote on whether the City Council should proceed with discussion on having an advisory referendum on the ballot at the November 2012 Election to eliminate Belvidere Township, a motion was made by Clinton Morris and 2nd by Karen Schrader and a vote taken by the City Council which passed to continue discussion on dissolving Belvidere Township. Attorney Krafthefer will be filling a compliant with the Attorney General's Office tomorrow.

Highway Commissioner's Report ~ the Highway Commissioner's office will be pulling down the road posting signs soon. The truck traffic on Shaw Rd is still a problem; truckers are not paying attention to the weight limits on that road. The sheriff's office will be contacted to see what can be done about this.

Assessor's Report ~ the office is still hard at work.

Clerk's Report ~ nothing to report at this time.

Trustee's Report ~ Trustee Carlson, no report at this time. Trustee Robertson, no report at this time. Trustee Zeien, Terri in the office has been training on updating the Township web site and just did an update for the Highway Dept. and their road projects for 2012. Trustee Turner, no report at this time.

Unfinished Business ~ there is no unfinished business to discuss at this time.

Legal ~ there is no legal business to discuss at this time.

New Business ~ **Discussion to set rules in regards to public comment**, this topic will on the agenda at the next board meeting, this will give the Trustee's time to review the subject matter.

Annual Town Meeting Agenda, Attorney Krafthefer stated that the three requests received by the Township regarding the Annual Town Meeting Agenda are topics that can't be acted on or voted on by the electorates at the meeting. Township resident Catherine Cadie asked for a resolution to cut all Township funds by two thirds (2/3), and to dissolve and eliminate Belvidere Township. Township resident Clinton Morris asked that Belvidere Township voters be allowed to vote on the question to dissolve and terminate the Belvidere Township in the manner provided by law. Township resident Les Reid asked to be on the agenda under public comments to discuss the consolidation of townships. Attorney Krafthefer stated that comments from the public is not required to be on the Annual Town Meeting Agenda. The Township Board felt that those residents present at the Annual Town Meeting have a right to speak and requested that the agenda reflect that. It was decided by the Township Board to revise the Annual Town Meeting Agenda that was prepared and presented to the Township Board by Attorney Krafthefer, to include a Public Comments section on the agenda. The new revised agenda will be approved at the Township Board Meeting on March 27th.

Belvidere Township Newsletter, Supervisor Murphy stated that some of the Trustee's felt that a Township Newsletter would be a good idea to help get information out about what the Township actually does for its residents. Supervisor Murphy thought a quarterly newsletter would be often enough to keep the public updated on what is going on within the Township.

Treasurer's Report and Approval of Town Bills ~ Trustee Carlson asked Assessor Helnore about a bill for a Proval Conference in Florida. Assessor Helnore stated that she had not been to a Proval Conference since she's been here, Kris, possibly Tami and herself will be attending total cost per person will be around \$1,500. Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Zeien and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~ Assessor Helnore asked Attorney Krafthefer why an Assessor's Report was not on the sample agenda for the Annual Town Meeting. Attorney Krafthefer stated that it is not required neither is a report from the highway Commissioner, the only required reports are the Supervisor's Report and the Treasurer's Report. Assessor Helnore liked the idea of a newsletter and would like to contribute to it. Hwy Commissioner Lee would like a listing of his road projects in the newsletter.

Adjournment ~ a motion was made by Trustee Zeien to adjourn the meeting at 5:40 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
MARCH 27, 2012 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on March 13, 2012. The motion was 2nd by Trustee Zeien and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ the Township received a dividend check for \$4,497 from TORMA (Township Official's of Illinois Risk Management Association) the check received is payment for no loses due to accidents by those employed by the Township. Supervisor Murphy thanked the Hwy Commissioner and all those employed by the township for the fact we had no accidents for the year. The Township also received a check for \$131,801.98 from the State of Illinois for the 2nd installment of the EPA issue on the Townships 5th Ave Building. This represents 90% of what our payout was for the work done on that property. Shred Day is scheduled for May 5th and the Drug Collection Day will be June 9th.

Highway Commissioner's Report ~ the Spring Road Postings are off and the 10 ton weight limit is on Shaw Road.

Assessor's Report ~ Assessor Helnore is out of town attending educational classes.

Clerk's Report ~ the IOU Club will have its Annual Easter Egg Hunt on Saturday March 31st at 11:00 a.m. at the Belvidere Park 1001 W. Locust St. the rain date is April 7th. After the Easter Egg Hunt there will be a Spring Fling Carnival at the River's Edge Recreation Center for all the kids, this will be from 11:15 am – 1:00 pm, with games goodies and prizes.

Trustee's Report ~ **Trustee Carlson**, no report at this time. **Trustee Robertson**, the BCCA is trying to replace their old medical car which is in need of a lot of repairs, the State still owes the BCCA \$80,000 for programs that are mandated by the State. **Trustee Zeien**, is still working with the office on the Township web site to help get it updated and train the office staff on web site maintenance. **Trustee Turner**, received a thank you from a veteran for replacing the damaged Flag that we display in front of the Township building.

Unfinished Business ~ Adopt Annual Town Meeting Agenda, Trustee Zeien made a motion to adopt the Agenda as presented for the Annual Town Meeting scheduled for April 10, 2012 at 6:00 pm. The motion was 2nd by Trustee Carlson and passed with five ayes no nays on a voice vote.

Adopt Resolutions on Public Comment, Trustee Carlson made a motion to adopt and wave the reading of resolution # 05-12 Public Comments at the Annual Town Meetings and Resolution # 04-12 Public Comments at Township Board Meetings the motion was 2nd by Trustee Robertson and passed with five ayes no nays on a voice vote.

Legal ~ there is nothing to discuss under legal at tonight's meeting.

New Business ~ Belvidere Township Newsletter, per Supervisor Murphy the most cost effective way to do a news letter is a one page ad every three months in the Boone County Shopper. The Shopper is delivered to 20,200 persons every week, every Township Dept. will have input into the newsletter.

Boone County Council on Aging, Supervisor Murphy is aware that the BCCA is in need of a medical car, he has written Chrysler to see if he could help BCCA out by getting a green sheet from Chrysler.

Highway Commissioner Lee, showed the Township Board and all those present the new signs he plans on posting on Township Roads to make the public aware that the Belvidere Township Road District maintains those roads.

Treasurer's Report and Approval of Town Bills ~ Trustee Carlson made a motion to pay the town bills the motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~ there were no public comments made.

Adjournment ~ a motion was made by Trustee Turner to adjourn the meeting at 5:18 pm, 2nd by Trustee Zeien motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
APRIL 10, 2012 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting on March 27, 2012. The motion was 2nd by Trustee Carlson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ the township received a FOIA request from Cathy Ward; this request will be answered by mail tomorrow. We received correspondence from the States Attorney's office regarding the Open Meetings Act violation that the Township filed against the City of Belvidere, our response has been submitted.

Highway Commissioner's Report ~ no report at this time.

Assessor's Report ~ the Assessor's office has 2000 properties that need to be looked at for this year. After sales studies were completed this year the Assessor's office will be taking down the property values in Belvidere Township 9.9% the majority of these properties will be in the city and older properties.

Clerk's Report ~ no report at this time.

Trustee's Report ~ **Trustee Carlson**, nothing to report at this time. **Trustee Robertson**, the BCCA is still waiting on funds from the State. **Trustee Zeien**, nothing to report at this time. **Trustee Turner**, nothing to report at this time.

Unfinished Business ~ **Belvidere Township Newsletter**, the Township will be using the Boone County Shopper to do the Newsletter, it is ¼ the cost if we were to mail it out.

Legal ~ nothing to discuss for legal at tonight's meeting.

New Business ~ there is no new business to discuss at tonight's meeting.

Treasurer's Report and Approval of Town Bills ~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Zeien and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~ Township resident Cathy Ward asked what the Attorney General had to say about the OMA violation against the City of Belvidere? Township Attorney Keri-Lyn Krafthefer stated that what the Township received was a reply from Attorney Steve Silverman at Public Access Counselor Office stating that attached was a copy of the City's position and asking if the Township wanted to reply to that position. Township resident Kay Blair wanted to thank the Hwy Commissioner Rich Lee for posting the signs on Shaw Road to control the heavy truck traffic on that road. Township resident Bill Wolf asked when the 2012/2013 budget will be available. Supervisor Murphy stated that it would be after April 30th 2012, and will be available for inspection after that date.

Adjournment ~ a motion was made by Trustee Robertson to adjourn the meeting at 5:08 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

BELVIDERE TOWNSHIP BUDGET REVIEW MEETING

APRIL 17, 2012

5:00 PM

MINUTES

The meeting was called to order at 5:00pm by Supervisor Murphy, roll call was taken with the following Board Members in attendance Trustee's, Robertson, Zeien, Turner and Supervisor Murphy. Also in attendance for the Budget Meeting Assessor Helnore, and Clerk Schabacker, Trustee Carlson is out of town on business. The pledge to the Flag was said by all in attendance.

After reviewing the 2012/2013 Budget in detail page by page with the Board of Trustee's and answering all questions presented, Supervisor Murphy asked for a motion to adjourn the meeting.

Trustee Robertson made a motion to adjourn the meeting at 5:35pm. The motion was 2nd by Trustee Turner and passed with four ayes no nays one absent with a voice vote taken.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
APRIL 24, 2012 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on April 10, 2012. The motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ no report at this time.

Highway Commissioner's Report ~ the Sherriff's Department will be notified about the truck traffic on Shaw Road, trucks are not following the weight limit restrictions on that road.

Assessor's Report ~ no report at this time.

Clerk's Report ~ the Belvidere Chamber and OSF Saint Anthony Medical Center is sponsoring a Cinco de Mayo Celebration on Saturday May 5th from 6:00-9:00 at the Community Building to raise funds for School District 100 and School District 200. All proceed from the event will go to support disadvantaged students in both districts. Habitat for Humanity is having a Mostaccioli Benefit Dinner on Saturday April 28th from 4:00-8:00pm at the First Baptist Church; tickets are \$10.00 or \$35.00 for a family of four.

Trustee's Report ~ **Trustee Carlson**, no report at this time. **Trustee Robertson**, the BCCA had a very nice program to honor their volunteers last Thursday morning. The BCCA has not received a check from the State of Illinois this month yet. **Trustee Zeien**, per Supervisor Murphy Trustee Zeien has done an outstanding job tutoring both Terri and Kathy on the Township web site. **Trustee Turner**, the concrete block on the outside of the Township Building needs to be sealed because it absorbs water. Supervisor Murphy knows a contractor who will advise us on what kind of product to use for the job.

Unfinished Business ~ **Belvidere Township Newsletter**, our last newsletter in the Boone County Shopper had information about the tornado sirens that Belvidere Township installed the newsletter was well received by the public. The next newsletter will have a pie chart created by the Assessor's office showing how the tax bill is divided up between the taxing bodies in Belvidere Township.

Legal ~ there is nothing to discuss for legal at tonight's meeting.

New Business ~ **Fiber Optics**, the installation of fiber optics is on its way to DeKalb and should be done in a couple of weeks.

Med Van-BCCA, a green sheet from the local Chrysler Corporation has been issued to BCCA Director John Slattengren; along with the help of Belvidere Township the BCCA will be able to purchase a new Medical Van.

Treasurer's Report and Approval of Town Bills ~ Trustee Carlson made a motion to pay the town bills the motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~ Township resident Joe Rice asked Highway Commissioner Rich Lee when Circle Drive would be resurfaced. Highway Commissioner Lee stated that he is waiting for bids to come in from the County Highway Dept. before he can start his summer road projects.

Adjournment ~ a motion was made by Trustee Robertson to adjourn the meeting at 5:25 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
MAY 8, 2012 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting on April 24, 2012. The motion was 2nd by Trustee Zeien and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ 208 households participated in Shred Day May 5th at the Township with 7,420 lbs of paper shredded. Volunteers from C.E.R.T. & E.M.A. assisted with Shred Day. June 9th is the date set for the Township's Med Drop off Day, where we will be collecting expired or no longer used prescriptions drugs along with over the counter unused or expired medications. The Township will have volunteer Pharmacists to assist with the sorting and disposal of these medications. Mark Silver at the Recycling Center will take all of the pill bottles for disposal.

Highway Commissioner's Report ~ nothing to report at this time.

Assessor's Report ~ Assessor Helnore is out of town and unavailable for tonight's meeting.

Clerk's Report ~ no report at this time.

Trustee's Report ~ **Trustee Carlson**, the Community Building Board is working of their budget. **Trustee Robertson**, the BCCA is extremely pleased with the new Medical Van. It was suggested by BCCA Director John Slattengren and Trustee Robertson that Belvidere Township put some kind of advertizing on the car showing that the Township was instrumental in helping the BCCA purchase the Van. **Supervisor Murphy** said that he will have it on the next agenda for consideration to purchase Township advertizing on the BCCA's new Medical Van. **Trustee Zeien**, the office has been working on the Township web site and have been doing a great job keeping it updated. **Trustee Turner**, nothing to report at this time.

Unfinished Business ~~ **Belvidere Township Newsletter**, Supervisor Murphy has had very positive reports on our newsletter in the Boone County Shopper, this is the least expensive way to get Township information out to the public.

Legal ~~ nothing to discuss for legal at tonight's meeting.

New Business ~~ there is no new business to discuss for the Township tonight.

Treasurer's Report and Approval of Town Bills ~~ Trustee Zeien made a motion to pay the town bills the motion was 2nd by Trustee Carlson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~~ Township resident Dan Snow asked about the newsletter. Supervisor Murphy stated the what is in the Boone County Shopper is not advertizing it is our Township Newsletter, after a lot of research it was the least expensive way for the Township to get information out to Township residents Township resident Terri Snow stated she was pleasantly surprised that the Belvidere Township assisted the BCCA with the Medical Van that she has used for medical appointments.

Adjournment ~~ a motion was made by Trustee Robertson to adjourn the meeting at 5:18 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
MAY 22, 2012 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting on May 8, 2012. The motion was 2nd by Trustee Carlson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ the Township received a letter from the BCCA (Boone County Council on Aging) thanking the Township for their \$25,000 donation to help with the purchase of a medical car to assist the elderly and others in our community with their doctor appointments and other medical needs. Supervisor received a letter from the Attorney General's office regarding an Open Meeting Acts Violation by the City of Belvidere at a city council meeting. The Attorney General's office did find that the City of Belvidere did violate the Act but there will be no penalties or fines related to the violation. Trustee Zeien asked that the information about the Open Meetings Act Violation be put on the Township web site. The Township received a copy of an editorial from the Chicago Tribune regarding seven ways to shrink government, Supervisor Murphy will respond to this.

Highway Commissioner's Report ~ black top bids will be open tomorrow at 10:00 a.m. at the County Office.

Assessor's Report ~ there are 220 properties left to visit in the city then we will be valuing the properties in June and July. There has been one contract negotiation with the union so far which was positive and we hope to finish this up quickly.

Clerk's Report ~ the Township received a thank you card from the C.E.R.T. and E.M.A. Security Team for the lunch provided by the Township on Shred Day May 5th at the Township.

Trustee's Report ~ Trustee Carlson, the Community Building Board is working on their budget. Trustee Robertson, the BCCA received \$30,000 from the State of Illinois, but the state still owes the BCCA over \$100,000. Trustee Zeien, nothing to report at this time. ~ Trustee Turner, noting to report at this time.

Unfinished Business ~ there is no unfinished business to discuss at tonight's meeting.

Legal ~ nothing to discuss for legal at tonight's meeting.

New Business ~ **Boone County Council on Aging-Med Car**, there will be lettering on the BCCA Med Car recognizing Belvidere Township.

Treasurer's Report and Approval of Town Bills ~ Trustee Zeien made a motion to pay the town bills the motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~ Township resident Bill Wolf asked if the purchase of the BCCA Med Car went out for bids? Supervisor Murphy stated that the Township made a donation towards the purchase but the BCCA actually made the purchase and they wanted to keep it local with Chrysler and a local Chrysler dealer. Township resident Cathy Ward asked about changing the meeting time to make it easier for people to attend the Township Board meetings. Trustee Robertson stated the Board tried changing their meetings to different times and it didn't make any difference in the number of people attending the meetings. They had tried changing the time to 7:00 pm for 6 months and also tried Saturday mornings at 9:00am and it did not make any difference in the number of people attending the meetings. The 5:00 pm meeting time also makes it easier to have township staff available if needed for question or problems. Township resident Dan Snow asked, what happened to the old Med Car? Supervisor Murphy thought it was traded in. Township Resident Max Newport also would like the meeting times changed because the Park District meets at the same time. Mr. Newport also asked for a copy of the Township Board Bills that were approved tonight, Supervisor Murphy stated that they will be on our Township web site for anyone to see or print out. Township resident Cathy Ward asked if we tape our meetings. Supervisor Murphy stated that we do tape our meetings. Ms. Ward asked if those tapes are available, Clerk Schabacker stated that those tapes are used to help prepare the written minutes and then the tape is reused. The only tapes that are required by law to be kept are closed session minutes and they have to be kept for 18 months. Township resident Don Rice asked about the multiplier related to the tax bills, his tax bill went up 10% and he can't understand it. Assessor Helnore tried to explain it to him. Township resident Dan Snow asked if it could be on the agenda for the next Annual Town Meeting or Special Town Meeting to change the Township Board meeting time.

Adjournment ~ a motion was made by Trustee Robertson to adjourn the meeting at 5:25 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
JUNE 12, 2012 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on May 22, 2012. The motion was 2nd by Trustee Zeien and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ Supervisor Murphy showed the Trustee's a picture of the new BCCA Med Car with the proposed lettering on it. Belvidere Township made a donation to the BCCA to help them with the purchase of the Med Car. Saturday was the Medication Drop Off day held in the Township parking lot, 260 cars participated with just under 500 lbs collected. The issues with the mulch fire that took place on Woodstock Road are being followed by Hwy Commissioner Lee and Supervisor Murphy. A letter was read by Supervisor Murphy from Richard Van Evera President of Growth Dimension's thanking the Township for their membership investment in the community.

Highway Commissioner's Report ~ today the Belvidere Township Hwy Dept. is helping out Caledonia Township with road patching on some of their road. June 20th the County Board will get the asphalt bids, after that our Hwy Dept. can make plans on their road work.

Assessor's Report ~ informational handouts were passed out by Assessor Helnore showing tax comparisons between the taxing bodies in Belvidere Township. After a two hour meeting with the Union an agreement was made for the new contract year.

Clerk's Report ~ the Salvation Army is collecting school supplies to be handed out July 13th if anyone is interested in making a donation you can contact the Salvation Army for a complete list of what is needed.

Trustee's Report ~ **Trustee Carlson**, things are moving along with the Community Building. Trustee Carlson would like to put together an informational session for the public this fall to help explain the taxing process and our budget. Supervisor of Assessment Pat Elder was contacted along with Township Auditor Gary Kuhl to help explain the process. **Trustee Robertson**, the BCCA have their new Medical Van so now they can safely take people to their medical appointments. The BCCA Wellness Clinic was a big success. **Trustee Zeien**, Supervisor Murphy thanked Trustee Zeien for his participation and help with the Township web site. **Trustee Turner**, asked if we had received the material to seal the cement block on the Township building? Supervisor Murphy said that it is on its way.

Unfinished Business ~ no unfinished business to discuss tonight.

Legal ~ there is no legal business to be discussed tonight.

New Business ~ **Prevailing Wage Resolution**, Trustee Carlson made a motion not to read the prevailing wage Resolution the motion was 2nd by Trustee Robertson and passed with five ayes no nays on a voice vote. Trustee Robertson made a motion to adopt the Prevailing Wage Resolution #06-2012, the motion was 2nd by Trustee Carlson and passed with Trustee's Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote. **Bill Villont-BNNS Radio**, Mr. Villont gave a live demonstration on his lap top computer showing how his internet web radio broadcast works and he stated it's free of charge. This could possibly be used to broadcast Township Board meetings. **RAMP**, Becky Maggio, Boone County Director of RAMP is present tonight to explain what they do for handicapped individuals in Belvidere Township and Boone County. The Township Board will be working on a Contract for Services with RAMP to assist those in Belvidere Township that need assistance with home modification for their individuals needs. Also present tonight are Casey Goad and Eric Bartz, Eric is an individual that could benefit from a home modification to assist him with his individual needs. **Facebook/Twitter**, Trustee Robertson made a motion that this topic be tabled until future meeting, the motion was 2nd by Trustee Zeien and passed with five ayes no nays on a voice vote.

Treasurer's Report and Approval of Town Bills ~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Carlson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~ Township resident Bill Wolf addressed the Township Board and apologized the disturbance he said he caused at the last board for meeting, Mr. Wolf also stated that there are still many questions that need to be answered and would like to see that the public have questions answered regarding the budget. Township resident Max Newport also wanted to apologize for his behavior at the last board meeting. Mr. Newport stated that he was angry when he was denied input at the meeting to adopt the budget and that we violated the Open Meetings Act which is a misdemeanor. Township Vicky Buhl asked why the board has their meetings at 5:00 pm instead of 6:30 pm. Township resident Cathy Ward asked Hwy Commissioner Lee if the road bids came in lower than he expected and he stated that they did.

Closed Session ~ **Review closed session minutes**, Trustee Zeien made a motion to go into closed session at 5:50 pm, the motion was 2nd by Trustee Turner and passed with 5 ayes no nays on a voice vote. The board came out of closed session at 6:04 pm.

Adjournment ~ a motion was made by Trustee Carlson to adjourn the meeting at 6:05 pm, 2nd by Trustee Robertson motion passed with four ayes no nays and one absent with Trustees Carlson, Robertson, Turner and Supervisor Murphy indicating aye on a voice vote.

No written requests for public comment.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
JUNE 26, 2012 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helmore, Township Attorney Keri-Lyn Krafthefer and Township Auditor Gary Kuhl. Hwy Commissioner Lee is unable to attend tonight's board meeting. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Zeien to approve the minutes from the last regular township board meeting on June 12, 2012. The motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ through TOI (Township Officials of Illinois) Belvidere Township will be offering a drug discount card. These cards should arrive at the Township office around August 15th and will be distributed to anyone who needs one at no charge. Our Public Comment Resolution #04-12 passed by the Board on March 27, 2012 will be enforced. We have a number of forms you can pick up at our office to fill out for a free credit report compliments of State of Illinois Comptroller Judy Baar Topinka. We also have a link on our web site to her office.

Highway Commissioner's Report ~ Supervisor Murphy stated the road bids did come in lower than expected; the bids were approved last week by the County.

Assessor's Report ~ the assessor's office has been receiving mailings from the public in response to the Assessor's office requesting information about their homes.

Clerk's Report ~ County Treasurer Curt Newport will be hosting a Breakfast Before Business this Thursday 7:30am at the BCCA, the topic will be the Tax cycle and what it all means.

Trustee's Report ~ **Trustee Carlson**, no report at this time. **Trustee Robertson**, stated that the BCCA has received their new Med Car, the Med Car is parked outside of our building for anyone to look at it tonight. **Trustee Zeien**, no report at this time. **Trustee Turner**, asked if the sealer had arrived for the cement block on the outside of the Township building. Supervisor Murphy stated that the sealer cannot be purchased in Rockford so they will have to go to Chrystal Lake next week to pick it up.

Attorney Keri-Lyn Krafthefer, Attorney Krafthefer answered many questions the public had concerning the Township budget and the meetings associated with the budget. The Township has met all the legal requirements associated with the budget.

Unfinished Business ~ **RAMP**, Trustee Carlson made a motion to enter into a contractual agreement with RAMP providing them with \$10,000 to make certain homes within Belvidere Township handy cap assessable for those individuals in need that meet the requirements. The motion was 2nd by Trustee Robertson and passed with five ayes no nays with Trustee's Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Legal ~ there is nothing to discuss for legal at tonight's meeting.

New Business ~ **Gary Kuhl-Auditor**, explained the Township budget for those that had concerns that the Township was holding over too much money from year to year. Mr. Kuhl stated that the Township is legally allowed to have 3 times the yearly expenditures held in reserves in a Contingency Fund or Rainy Day Fund for any unexpected situation that could arise. **Orth Road Bridge**, this bridge belongs to Timberlane and is out and needs to be replaced. Timberlane does not have the funds to begin the repair process, so Belvidere Township Hwy Commissioner Rich Lee will lend them \$25,000 from his funding to help get the process started. This will be repaid through an intergovernmental agreement between Timberlane and the Belvidere Township Highway Department. The State and Boone County will also share in the cost of the bridge.

Treasurer's Report and Approval of Town Bills ~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Zeien and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~ Belvidere Township resident Don Sattler commented about the Township budget. Trustee Carlson stated that since the Board planned on adhering to the Public Comment Policy starting tonight that the Board might let the public ask their question without filling out the comments slips because we do have our Attorney and Auditor hear for questions. The Board was in agreement with Trustee Carlson. Township resident Cathy Ward asked about the RAMP funding. Township resident Marion Thornberry commented about RAMP. Township resident Pat Mattison commented on the Township Budget. Township resident Vicky Buhl asked about Town Fund Balances. Township resident Don Sattler asked about road maintenance in his subdivision.

Adjournment ~ a motion was made by Trustee Zeien to adjourn the meeting at 5:55 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
JULY 10, 2012 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:01 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Terri Bullard taking notes for Clerk Schabacker who is unavailable for tonight's meeting, Assessor Helnore, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on June 26, 2012. The motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ nothing to report at this time.

Highway Commissioner's Report ~ the Township Hwy Dept is grinding up blacktop on some of their Township roads this week and will also help Caledonia Twp this week with some of their road work. Next week the Belvidere Twp Hwy Dept will be helping Boone Township with some of their road work. Black topping will begin the end of this month.

Assessor's Report ~ gave the Township Board an update on their work with assessments.

Clerk's Report ~ the clerk is out of town so there is no report at this time.

Trustee's Report ~ Trustee Carlson, no report at this time. Trustee Robertson, no report at this time. Trustee Zeien, asked that on the next meeting agenda we start discussion on setting salaries. Trustee Turner, no report at this time.

Unfinished Business ~ RAMP, a few minor changes have to be made to the contract with RAMP and then the new contract will be presented to the Board of Trustee's for approval. Orth Road Contract, nothing has been done with the contract at this time.

Legal ~ there is nothing to discuss for legal at tonight's meeting.

New Business ~ Illinois Policy Institute Transparency Audit, information will be coming from the institute regarding their audit process.

FOIA Requests, as of January 1, 2012 the Township has had 5 FOIA requests from Cathy Ward and 3 FOIA requests from Pat Mattison. With the last FOIA request from Mr. Mattison the office has at least 16 hours invested in gathering information requested. Supervisor Murphy is concerned that the Township might not be able to get all the information requested from Mr. Mattison in the time allowed by the FOIA request guidelines, since some of the information has to come from the banks. Mr. Mattison stated that time is not a factor.

Treasurer's Report and Approval of Town Bills ~ Trustee Zeien made a motion to pay the town bills the motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~ Township resident Pat Mattison commented on Town Fund 011058500 Contingency. Township resident Marion Thornberry commented on time spent on issues. Township resident Bill Wolf called point of order, he did not know what to do with the request for comment sheet he had filled out in order to speak at the meeting. Mr. Wolf would like to set up a program to honor returning home town veterans.

Adjournment ~ a motion was made by Trustee Robertson to adjourn the meeting at 5:32 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
(with Terri Bullard's assistance)
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
JULY 24, 2012 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Zeien, and Supervisor Murphy, Trustee's Robertson and Turner were unavailable for tonight's meeting. Also present Clerk Schabacker, Assessor Helnore, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on July 10, 2012. The motion was 2nd by Trustee Zeien and passed with Trustees Carlson, Zeien, and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ at the last Township Board meeting Bill Wolf had requested that the Township do something for our returning Veteran's, a meeting has been held since then with several local individuals to discuss honoring returning Veteran's. Future meetings are planned to move this project forward. Supervisor Murphy has been communicating with the Illinois Policy Institute regarding our web site and how to make it user friendly and more transparent for the public. Supervisor Murphy signed a Transparency Agreement provided by Patrick Mattison. The Township received two FOIA request from Patrick Mattison one going back four years and one five years one is 90 pages the other 142 pages. A total of 52 staff hours was needed to compile the necessary data for these two FOIA requests.

Highway Commissioner's Report ~ blacktop grinding is being done at certain intersections where needed. Weather permitting blacktopping will begin Thursday or Friday. A meeting was held with the Sherriff's Dept. regarding the tornado sirens and switching over to a narrow band system, the cost to switch over is \$1,175.

Assessor's Report ~ the office is working hard to get the books done and turned in to the County Supervisor of Assessments office by July 31st.

Clerk's Report ~ a thank you was received from the Boone County Soil & Water Conservation Dept. Jackie Falkenstein and James Mulcahy for hosting the Drug Collection Day in the Township parking lot.

Trustee's Report ~ Trustee Carlson, no report at this time. Trustee Robertson, no report. Trustee Zeien, no report at this time. Trustee Turner, no report.

Unfinished Business ~ **RAMP-Revised Contract**, Trustee Carlson made a motion to adopt the revised contract for services to RAMP, the motion was 2nd by Trustee Zeien and passed with three ayes no nays and two absent with Trustee's Carlson, Zeien and Supervisor Murphy indicating aye on a roll vote. **Orth Road Contract**, a contract has been drafted for the Orth Road bridge project with Timberlane. The contract will be delivered to Timberlane for their inspection and approval before being approved and signed.

Legal ~ there is nothing to discuss for legal at tonight's meeting.

New Business ~ **Recognition-Mark Williams-Growth Dimensions**, Supervisor Murphy read a certificate of recognition drafted by the Township honoring Mark Williams Executive Director of Growth Dimensions for his achievements and recognition from the State of Illinois for those achievements.

Setting of Salaries, Trustee Zeien asked that this be continued onto the next meeting because Trustee's Robertson and Turner are not present tonight.

Public Comment Policies, the public comments policy at Township Board meetings needs to be revised it was missing some important verbiage which will be added to the policy. Trustee Zeien made a motion to accept the amended Public Comment Policy at Township Board Meetings. The motion was 2nd by Trustee Carlson and passed with three ayes no nays and two absent on a voice vote.

Multi-Twp. Assessment Boundaries, Assessor Helnore explained the advantages of creating a multi-Township Assessing District with Flora Township, and stated that the time is fast approaching to made a decision whether to start the process or not. This would have to be approved by both Township Boards in order for it to move forward.

Treasurer's Report and Approval of Town Bills ~ Trustee Zeien made a motion to pay the town bills the motion was 2nd by Trustee Carlson and passed with three ayes no nays and two absent with Trustees Carlson, Zeien, and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~ written requests for public comment were given to the clerk by Dan Snow Who commented on the Boone/ Winnebago Regional Greenway Plan? Max Newport talked about public comment and salaries. Pat Mattison talked about the Township Financial System. Marion Thornberry talked about the Rainy Day Fund. Bill Wolf's comments were on Salaries and compensation.

Adjournment ~ a motion was made by Trustee Carlson to adjourn the meeting at 6:10 pm, 2nd by Trustee Zeien motion passed with Trustees Carlson, Zeien, and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
AUGUST 14, 2012 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

Public Input ~ Patrick Mattison asked about a response to previously asked questions. Dan Snow asked about setting salaries. Les Reid had salary comments.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on July 24, 2012. The motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ the Township received another FOIA request from Mr. Patrick Mattison requiring totaling 418 pages and 11 hours and 20 minutes by the office staff to complete the FOIA request.

Highway Commissioner's Report ~ Spring Creek Road was painted today with the counties help. Tomorrow we will be starting shouldering with the help of Norm Pierce (Hwy Commissioner) in Caledonia Township.

Assessor's Report ~ our office will finish posting all of our work for the year tomorrow and we are right on the money and should not get a factor.

Clerk's Report ~ no report at his time.

Trustee's Report ~ **Trustee Carlson**, likes having the Public Input section moved up on the agenda so that people can voice their opinion on a topic before the board discusses it. **Trustee Robertson**, the BCCA had a booth at the Fair and had a lot of people visit the booth. The BCCA Board will have a meeting soon and Trustee Robertson will report on their finances at that time. **Trustee Zeien**, nothing to discuss at this time. **Trustee Turner**, nothing to report at this time.

Unfinished Business ~ **Orth Road Contract**, the Township sent a copy of the contract to Timberlane and are now waiting for a response from them before we can move forward. **Setting of Salaries**, Trustee Zeien gave the board a schedule of a possible pay method to be used for the upcoming salaries for elected officials. This schedule is used by the Federal Government and the salaries have to be set 180 days before the election.

Legal ~ there is nothing to be discussed under legal for tonight's meeting.

New Business ~ Harvest Fest Request, Trustee Carlson was concerned about how the donation money would be spent; she would like to see it go to a physical improvement in Belvidere Township. Trustee Robertson made a motion to table the discussion for a donation to Harvest Fest to a future date to better research how that money would be spent; the motion was 2nd by Trustee Carlson and passed with five ayes no nays on a voice vote. **Electric Aggregation Ordinance**, Steve Nailor and Sharon Durling (NIMEC) explained the advantages and savings for Belvidere Township residents if the Township was to pass the Electric Aggregation Ordinance, this would allow Belvidere Township to negotiate a better electric rate for the unincorporated areas in Belvidere Township. A motion was made by Trustee Robertson to pass the Ordinance for Electric Aggregation, the motion was 2nd by Trustee Carlson and passed with five ayes no nays on a roll call vote with Trustee's Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote. **Wind Turbines Special Use**, a motion was made by Trustee Robertson to table the discussion on wind turbines to a future date to give the board more time to research the topic. The motion was 2nd by Trustee Carlson and passed with five ayes no nays on a voice vote.

Treasurer's Report and Approval of Town Bills ~ Trustee Zeien made a motion to pay the town bills the motion was 2nd by Trustee Turner and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Carlson to adjourn the meeting at 6:30 pm, 2nd by Trustee Robertson motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
AUGUST 28, 2012 5:00 PM**

MINUTES

Call to Order/Roll Call ~ in the absence of Supervisor Pat Murphy due to illness Trustee Robertson made a motion to appoint Trustee Carlson to chair the Township Board meeting tonight. The motion was 2nd by Trustee Zeien and passed with four ayes no nays and one absent on a voice vote. Trustee Carlson called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, and Turner. Also present Clerk Schabacker, Assessor Helnore, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

Public Input ~ Township resident Patrick Mattison commented on Salaries and the Contingency Fund. Township resident Bill Wolf's comments were on setting salaries.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Zeien to approve the minutes from the last regular township board meeting on August 14, 2012. The motion was 2nd by Trustee Robertson and passed with four ayes no nays one absent with Trustees Carlson, Robertson, Zeien and Turner indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ no report due to absence.

Highway Commissioner's Report ~ on Monday our Township Road Crew helped Caledonia Township shoulder up their section of Beloit Rd. Our Road Crew is also out trimming trees and doing work around mail boxes where there is a drop off.

Assessor's Report ~ the Assessor's office has finished up their work and the whole process will be starting over again. The Assessor also would like to have some input when it comes time to set salaries.

Clerk's Report ~ a thank you was received by Supervisor Murphy for the Glycerol Project that was utilized by the Township Road Crew to control dust on gravel roads. October 4th RAMP is sponsoring a Breaking Barriers Luncheon at Cliffbreakers at 11:45 am. Guest speaker is Alyson Beytien speaking on autism with her two sons David and John, the cost is \$40.00 per person. The Township received a thank you email regarding the services received for GA (General Assistance) from Terri Bullard and the staff at the Belvidere Township office.

Trustee's Report ~ Trustee Carlson, on August 21st the Township sponsored a thank you dinner at the Township to thank the volunteer groups such as CERT and VIP for all their services and hard work with programs initiated by the Township such as Shred Day and the Drug Collection program. **The dinner was well attended with about 46 volunteers in attendance.** Trustee Robertson, the BCCA did get some money in but are still 4 ½ months behind from the State. They BCCA have still been able to make payroll and have not had to borrow money yet. The BCCA is having a Fund Raising Dinner on September 18th at the Belvidere Moose. Trustee Zeien, no report at this time. Trustee Turner, no report at this time.

Unfinished Business ~ Orth Road Contract, Belvidere Township has heard nothing from Timberlane about their bridge project.

Setting of Salaries, Trustee Robertson made a motion to take off the table for discussion the tabled Salaries motion from the last Board Meeting the motion to take it off the table was 2nd by Trustee Zeien and passed with four ayes no nays and one absent on a voice vote. Discussion on salaries by the Board continued with input from Assessor Helnore and Hwy Commissioner Lee. Trustee Robertson made a motion to table discussion on salaries, Trustee Turner 2nd the motion. The motion passed with four ayes no nays and one absent on a voice vote.

Harvest Fest Request, Trustee Robertson made a motion to take off the table for discussion the tabled Harvest Fest Request for a donation the motion was 2nd by Trustee Turner and passed with four ayes no nays and one absent on a voice vote. Trustee Robertson made a motion to support Harvest Fest the motion failed when acting Chairman Carlson asked for ayes in support of a Harvest Fest contribution there were no ayes in support of the contribution. Acting Chairman Carlson then asked for a positive sign to not support Harvest Fest, there were four ayes and one absent not to support Harvest Fest at this time.

Wind Turbines, no additional information has come in regarding Wind Turbines.

Legal ~ there is nothing new to discuss under legal for tonight's meeting.

New Business ~ Acting Chairman Carlson asked Clerk Judy Schabacker about the upcoming election and handing out petitions. Petitions are being handed out at the Belvidere Township office as of August 28th for the February 26, 2013 Primary Election. Those that want to run as either a Republican or Democrat can start circulating petitions on August 28th. The completed petitions can be returned to the Township Clerk's office November 19-26th. The daytime hours to return them has not been determined but will be published in the paper. A disclaimer has to be signed by anyone picking up a packet of election papers from Belvidere Township. All the necessary elections papers and forms can be printed off the State Board of Elections web site at www.elections.il.gov.

Treasurer's Report and Approval of Town Bills ~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Turner and passed with four ayes no nays and one absent with Trustees Carlson, Robertson, Zeien and Turner indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Zeien to adjourn the meeting at 5:38 pm, 2nd by Trustee Turner motion passed with four ayes no nays and one absent with Trustees Carlson, Robertson, Zeien and Turner indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
SEPTEMBER 11, 2012 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore, Hwy Commissioner Lee, Township Attorney Keri-Lyn Krafthefer and Auditor Gary Kuhls. We have a quorum to do business.

Public Input ~ Township resident Cathy Ward commented on salary proposals, Dan Snow talked about setting salaries, Bill Wolf also talked about setting salaries and Pat Mattison talked about wage proposal steps.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on August 28, 2012. The motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ the drug discount cards are in and can be picked up at the township office during office hours. There will be two forums to discuss the Electric Aggregation proposal to be held at the Township office on October 9th & 23rd at 6:30 pm. October Fest will be held on October 13th this year at the Belvidere Park on Lincoln Ave.

Highway Commissioner's Report ~ a letter was received from a concerned citizen regarding the intersection of Squaw Prairie Road & Beaver Valley Road needing stop signs or warning signals for safety reasons. Hwy Commissioner Lee will follow up with a letter to the concerned citizen and copy the letter to the Trustees.

Assessor's Report ~ the work is now done in the assessor's office and has been turned over to the Supervisor of Assessments for the County.

Clerk's Report ~ no report at this time.

Trustee's Report ~ Trustee Carlson, noting to report at this time. Trustee Robertson, the BCCA Fall Dinner will be September 18th at the Belvidere Moose Club. Trustee Zeien, nothing to report at this time. Trustee Turner, nothing to report at this time.

Unfinished Business ~ **Orth Road Contract**, the engineering paper work has been signed to get things started for the Orth Road bridge work.

Setting of Salaries, will remain on the agenda.

Wind Turbines, the County Planning Department is revising the Wind Turbine Plan so there will be no further discussion at this time by the Township Board.

Legal ~ there is nothing to discuss under Legal at tonight's meeting.

New Business ~ Line Item Transfer-Town, there is no need to do a Line Item Transfer.

Treasurer's Report and Approval of Town Bills ~ Trustee Carlson made a motion to pay the town bills the motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Robertson to adjourn the meeting at 5:45 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
SEPTEMBER 25, 2012 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. Trustee Robertson and Assessor Helnore are not available for tonight's meeting. We have a quorum to do business.

Public Input ~ Township resident Dan Snow commented on salaries.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on September 11, 2012. The motion was 2nd by Trustee Zeien and passed with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ the BCCA notified the Township that the furnace at the 5th Ave building where the new Medical Van is housed is not working and needs to be looked at. Richard the Township Highway Commissioner will be looking into this.

Highway Commissioner's Report ~ no report at this time.

Assessor's Report ~ no report, not in attendance.

Clerk's Report ~ no report at this time.

Trustee's Report ~ **Trustee Carlson**, no report at this time. **Trustee Robertson**, no report, not in attendance. **Trustee Zeien**, no report at this time. **Trustee Turner**, no report at this time.

Unfinished Business ~ **Orth Road Contract**, the engineering work has been started on the Orth Road bridge project but we don't know if the work has been completed yet. **Setting of Salaries**, Trustee Turner made a motion to set salaries for the 2013-2017 term of office with the Supervisors Salary at \$38,000. the Assessor's salary at \$59,760.99 the Clerk's salary at \$13,543.83 the Trustee's salary at \$3,283.38 and the Highway Commissioner's salary at \$59,216.29 with a 3% increase each year for the next four years for the Supervisor, Clerk, Highway Commissioner and Assessor the Trustee's will not receive an increase, their salary will stay frozen at \$3,283.38 for the 2013-2017 term years. Trustee Turner stipulated that the motion is just for salaries and does not include medical insurance benefits. The motion

was 2nd by Trustee Carlson, Supervisor Murphy then asked for discussion on the motion by the Board, after a brief discussion by the Board Supervisor Murphy asked for a roll call to the motion. Roll call was taken by the Clerk with four ayes no nays and one absent with Trustee Carlson, Zeien, Turner and supervisor Murphy indicating aye on a roll call vote the motion passed to set salaries for 2013-2017 term years. Trustee Turner then made a motion to require the elected officials that have medical insurance (Supervisor, Highway Commissioner and Assessor) provided by the Township to pay 20% of the medical insurance premium with the Township paying 80% of the medical insurance premium. Township Attorney Keri-Lyn Krafthefer pointed out to the Township Board that the salaries along with the medical compensation and any other compensation provided should be put into resolution form and ratified by the Township Board at a future meeting because tonight's agenda does not mention other compensation besides the salaries. After discussion by the Board on this topic Supervisor Murphy asked for a roll call vote on the medical insurance proposed by Trustee Turner, roll call was taken with four ayes no nays and one absent with Trustee's Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote. Supervisor Murphy added that part of the compensation for the Highway Commissioner is the use of a Township truck 24 hours a day. Trustee Carlson made a motion to allow the Township Road Commissioner to have use of a Township Truck 24 hours a day the motion was 2nd by Trustee Turner and passed with four ayes no nays and one absent with Trustee's Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote. The Board confirmed that this did not constitute final action regarding salaries and other compensation, which would be put into resolution form and finalized at a future meeting.

Wind Turbines, there is a PZB meeting tonight at 7:00pm at the County Administration Building on Logan Ave. regarding Wind Turbines. **Electric Aggregation Forum**, there will be two public meetings regarding electric aggregation they will be held on October 9th and 23rd at 6:30pm in the lower level of the Township Building.

Legal ~ there is no legal business to discuss at tonight's board meeting.

New Business ~ there is no new business to discuss at tonight's board meeting.

Treasurer's Report and Approval of Town Bills ~ Trustee Carlson made a motion to pay the town bills the motion was 2nd by Trustee Zeien and passed with four ayes no nays and one absent with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Zeien to adjourn the meeting at 5:25 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
OCTOBER 9, 2012 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees, Robertson, Zeien, Turner and Supervisor Murphy Trustee Carlson is unavailable for tonight's meeting. Also present Clerk Schabacker, Assessor Helnore, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

Public Input ~ Township Resident Dan Snow commented on salaries.

Approval of Prior Meeting's Minutes ~ Discussion and potential action on approval of Prior Meeting's Minutes. A motion was made by Trustee Robertson to approve the minutes from the last regular Township Board Meeting on September 25, 2012. The motion was 2nd by Trustee Turner and passed with four ayes no nays and one absent with Trustees Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ Discussion and potential action on Transfers. There are no transfers.

Reports

Supervisors Report ~ no report at this time.

Highway Commissioner's Report ~ the Township Highway Dept. has started mowing and should be done in about six days.

Assessor's Report ~ Anita Taylor has completed all her classes and is now a CIAO (Certified Illinois Assessing Officer) in the Township Assessing office. The assessment notices went out in the mail and should have been received on October 3rd & 4th.

Clerk's Report ~ no report at this time.

Trustee's Report ~ Trustee Carlson, unavailable, no report at this time. Trustee Robertson, no report at this time. Trustee Zeien, mentioned about the issues with the parking lot lights. Trustee Turner, mentioned about problems with the parking lot lights.

Unfinished Business ~ Discussion and Potential Action May Occur on the following items:

Orth Road Contract, no news on the Orth Road Contract.

A Resolution Setting the Compensation of the Elected Officials of the Township of Belvidere for the Term Beginning on May 20, 2013, Trustee Zeien made a motion to adopt resolution #08-12 A Resolution Setting The Compensation Of The Elected Officials Of The Township Of Belvidere For The Term Beginning On May 20, 2013. The motion was 2nd by Trustee Turner roll call was taken with Trustee Robertson indicating nay Trustee Zeien aye, Trustee Turner aye and Supervisor Murphy nay and one absent the motion failed to pass Resolution #08-12.

Legal ~ no legal business to discuss tonight.

New Business ~ there is no new business to discuss at tonight's meeting.

Treasurer's Report and Approval of Town Bills ~ Trustee Zeien made a motion to pay the town bills the motion was 2nd by Trustee Turner and passed with four ayes no nays and one absent with Trustees Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Robertson to adjourn the meeting at 5:14 pm, 2nd by Trustee Turner motion passed with Trustees Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Next meeting October 23, 2012 @5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
OCTOBER 23, 2012 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business. Assessor Helnore joined the meeting a short time later.

Public Input ~ Township resident Cathy Ward commented on Salaries.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting on October 9, 2012. The motion was 2nd by Trustee Zeien and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ a letter from the Salvation Army requesting a donation from the Township was read by Supervisor Murphy the donation would be used for the Thanksgiving Dinner for those in need.

Highway Commissioner's Report ~ no report at this time.

Assessor's Report ~ the Assessor's office has received 57 residential appeals and one pending.

Clerk's Report ~ the filing period for party candidates is Nov. 19-26. The filing period for independent candidates is Dec. 17-24. The public will be notified of the exact times during those dates for filing when the Clerk will be available to receive the petitions. Notification will be on the web site and in a legal publication.

Trustee's Report ~ Trustee Carlson, nothing to report at this time. Trustee Robertson, the BCCA did receive some money from the State but the State is still four months behind on what is owed to the BCCA. Trustee Zeien, nothing to report at this time. Trustee Turner, questioned whether the parking lot lights had been taken care of, it was reported that they had been taken care of.

Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items ~ Orth Road Contract, nothing new to report at this time.

A Resolution Setting the Compensation of the Elected Officials of the Township of Belvidere for the Term Beginning on May 20, 2013, Trustee Carlson made a motion to adopt Resolution # 08-12 as presented, the motion was 2nd by Trustee Zeien after discussion by the Board roll call was taken with Trustee Carlson voicing aye, Trustee Robertson voicing nay, Trustee Zeien voicing aye, Trustee Turner voicing aye and Supervisor Murphy voicing aye. With four ayes one nay the motion passed to adopt **Resolution # 08-12 A Resolution Setting The Compensation Of The Elected Officials Of The Township Of Belvidere For The Term Beginning On May 20, 2013 Belvidere Township, Boone County, Illinois.**

Legal ~ there is no new business to discuss for tonight's meeting.

New Business ~ **Belvidere Township Audit-Gary Kuhls**, the Township Audit was reviewed page by page with the Board by Auditor Mr. Gary Kuhls. After all questions by the Board were answered by Mr. Kuhls Trustee Carlson made a motion to accept the Audit as presented to the Board, the motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Turner and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Robertson to adjourn the meeting at 5:50 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: November 6, 2012 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
NOVEMBER 6, 2012 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore, Hwy Commissioner Lee AND Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

Public Input ~ Township resident Pat Mattison commented on mulch processing at the corner of Hwy 76 and Woodstock Road. Township resident Cathy Ward commented on the Salvation Army request for donation.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting on October 23, 2012. The motion was 2nd by Trustee Carlson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ last year the Board using only their personal money helped with the Home Town Christmas Trees for needy families held and displayed at the Community Building. The Board members are invited do this community project again if they choose to. The application form has to be turned in by November 9th.

Highway Commissioner's Report ~ the Hwy Dept is finishing up with their tree trimming.

Assessor's Report ~ the Assessor's office has received 274 property tax appeals.

Clerk's Report ~ no report at this time.

Trustee's Report ~ Trustee Carlson, no report at this time. Trustee Robertson, no report at this time. Trustee Zeien, no report at this time. Trustee Turner, no report at this time.

Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.

Orth Road Contract, the Belvidere Township received a contract from Stu Kemp the engineer for the project. There will be an issue getting the project on the schedule for next spring because of an endangered species of muscles in the creek.

Salvation Army Thanksgiving Request, before the Board can consider a donation to the Salvation Army they will have to submit a formal request to the Board.

Legal ~ nothing new to discuss for legal tonight.

New Business ~ **Tax Levy - Town Funds and Road & Bridge Funds - Discussion and Potential Action on.** Supervisor Murphy presented to the Board a preliminary Levy request, this request will be reviewed by the Board for further discussion and adoption. It was noted that the Town Funds Levy is 22% below last year's Levy and the Road & Bridge Funds Levy are down 24% from last year.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Zeien and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Carlson to adjourn the meeting at 5:20 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: November 20, 2012 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
NOVEMBER 20, 2012 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Robertson, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. Trustee Carlson is on her way and should be here in 15 to 20 minutes; Trustee Zeien notified the Board that he would be out of state and not be in attendance for tonight's meeting. We have a quorum to do business.

Public Input ~ no public comment requests submitted by the public.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting on November 6, 2012. The motion was 2nd by Trustee Turner and passed with Trustees Robertson, Turner and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ Supervisor Murphy met with members of ATCOY, a committee at TOI involved with setting up youth programs for Townships. Supervisor Murphy told them about the Flaming Monkeys, a group of young people at the two local high schools that are into robotics which is a 4-H sponsored program. They will be working on their project in the lower level of the Township building. The members of ATCOY are interested in learning more about the program.

Highway Commissioner's Report ~ the road crew was trimming trees until the chipper broke down, all of the parts have been ordered and they should be able to start back up next week.

Assessor's Report ~ Belvidere Township had 386 appeals turned in and the Board of Review is working on them. With the nice weather the Assessor's office is out doing their field work.

Clerk's Report ~ petitions can be filed tomorrow Wednesday November 21st from 12:00- 5:00 pm and again Monday November 26th from 12:00-5:00 pm for the February 26, 2013 Township Primary.

Trustee's Report ~ Trustee Carlson, no report. Trustee Robertson, the State paid the balance of the money owed for the grant for the portico at the BCCA. The BCCA Director John Slattengren will be retiring the end of March. Trustee Zeien, no report. Trustee Turner, no report at this time.

Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.

Orth Road Contract, nothing new to report on the Orth Road project.

Salvation Army Thanksgiving Request, Trustee Robertson made a motion to donate \$500.00 to the Salvation Army for the Thanksgiving meal they provide to those in need. Trustee Turner 2nd the motion. The motion passed with three ayes no nays and two absent with Trustees Robertson, Turner and Supervisor Murphy indicating aye on a roll call vote.

Tax Levy-Town Fund and Road & Bridge Funds-Discussion and possible action on, Supervisor Murphy read the Township Tax Levy amounts for 2012-2013 they are, Corporate Tax \$700,000.00, General Assistance Tax \$45,000.00, IMRF \$60,000.00, General Insurance \$15,000.00, Social Security \$ 75,000.00. With a Total Township Levy amount of \$895,000.00. This represents a 22% decrease from last year's Township Tax Levy.

Supervisor Murphy also read the Township Road District Tax Levy amounts for 2012-2013 they are Road & Bridge Tax \$850,000.00, Equipment & Building Tax-Machinery & Housing \$200,799.26, Bridge-Joint Construction with County Tax-Joint Bridge \$10,189.81, Permanent Road Fund \$200,799.26. With a total Township Road District Tax Levy amount of \$1,261,788.33. This represents a 24% decrease over last year's Road District Tax Levy. A final vote on the 2012-2013 levy amounts will be at the Township Board Meeting on December 18, 2012 at 5:00 pm.

Review Aggregation Bids/Select Winning Supplier, after the Board reviewed the seven Aggregation Bids from various suppliers Trustee Robertson made a motion to contract with Constellation for a two year rate guaranty of 5.229 with no early termination fee. The motion was 2nd by Trustee Turner and passed with three ayes no nays and two absent, with Trustees Robertson, Turner and Supervisor Murphy indicating aye on a roll call vote.

Legal ~ there is nothing new to discuss under legal at tonight's meeting.

New Business ~ there is no new business to discuss at tonight's meeting.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~

Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Turner and passed with three ayes no nays and two absent with Trustees Robertson, Turner and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Turner to adjourn the meeting at 5:23pm, 2nd by Trustee Robertson the motion passed with Trustees Robertson, Turner and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: December 4, 2012 @5:00P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
DECEMBER 4, 2012 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were led by two Boy Scouts Joe Crookshank and Andrew Geyer who attended the Board Meeting tonight and also helped with the Simultaneous Filing Lottery drawing at 4:30 pm today, roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Public Input ~ Township resident Patrick Mattison asked about the ballot placement drawing.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting on November 20, 2012. The motion was 2nd by Trustee Zeien and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ the next Board Meeting will be Monday December 17th instead of December 25th do to the Christmas Holiday. The Flaming Monkeys received a \$5,000 grant for their project. Letters will go out tomorrow with the opt out option from Constellation for Electric Aggregation.

Highway Commissioner's Report ~ no report at this time.

Assessor's Report ~ the Assessor's office is working on their field work.

Clerk's Report ~ no report at this time.

Trustee's Report ~ Trustee Carlson, no report at this time. Trustee Robertson, no report at this time. Trustee Zeien, no report at this time. Trustee Turner, inquired about the parking lot lights and the fact that they have been burning out really fast. The Township will probably be going with all LED lighting for the parking lot.

Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items. There is nothing to discuss under unfinished business at tonight's meeting.

Legal ~ There is nothing to discuss under legal business for tonight's meeting.

New Business ~ There is no new business to discuss tonight.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~

Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Carlson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Carlson to adjourn the meeting at 5:11 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: December 17, 2012 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
DECEMBER 17, 2012 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Public Input ~ Township resident Max Newport commented on the 2012-2013 Tax levy. Township resident Les Reid read a letter to the Supervisor and Trustee's regarding the intersection of Shaw Road and Regina Lane.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting on December 4, 2012. The motion was 2nd by Trustee Carlson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ listed the special Board Meetings for the 2013 calendar year. April 1st is the start of our fiscal year.

Highway Commissioner's Report ~ nothing to report at this time.

Assessor's Report ~ this is the last week that the Board of Review will be meeting. The Assessor's office did 100 field visits so far in December and would like to do another 150 visits before the end of the year.

Clerk's Report ~ correction to filing times for Independent Candidates, Wednesday Dec. 19th 8:30 am- 10:00 am, Friday Dec. 21st 8:30-10:00 am and Wednesday Dec. 26th 3:00-5:00 pm.

Trustee's Report ~ Trustee Carlson, no report at this time. Trustee Robertson, the BCCA is having problems with the lighting in their parking lot but they are working on it, also the BCCA is searching for a new Director Mr. Slattengren is retiring the end of March. The State is behind 5 1/2 months on their payments to the BCCA. Trustee Zeien, no report at this time. Trustee Turner, no report at this time.

Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.

Adoption of Town Levy-Ordinance No. 2012-2013-001, Trustee Carlson made a motion to adopt the Town Levy-Ordinance No. 2012-2013-001 the motion was 2nd by Trustee Robertson and passed with Trustee's Carlson, Robertson, Zeien, Turner and Supervisor Murphy voicing aye on a roll call vote. Supervisor Murphy stated the total to be levied is \$895,000. This is 22% lower than last year's levy.

Adoption of Road District Levy-Ordinance No. 2012-2013-02, Trustee Zeien made a motion to adopt the Road District Levy-Ordinance No. 2012-2013-02 the motion was 2nd by Trustee Turner and passed with Trustee's Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote. Supervisor Murphy stated that the total to be levied is \$1,261,788.33. This is 24% lower than last year's levy.

Legal ~ there is nothing new to discuss for legal at tonight's meeting.

New Business ~ Adopt 2013 Board Meeting Dates, Trustee Zeien made a motion to accept the Board Meeting Dates as presented for the 2013 calendar year the motion was 2nd by Trustee Robertson and passed with five ayes and no nays on a voice vote.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~

Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Carlson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Zeien to adjourn the meeting at 5:18 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: January 8, 2013 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk